



Victoria School

Founded 1878

Victoria Hall

FOR ADMIN USE

VH / SFA / 2025 / \_\_\_\_\_

### APPLICATION TO STAY IN VICTORIA HALL FOR 2025

#### (A) INSTRUCTIONS TO APPLICANT

- 1) Application is only open to students studying in MOE Secondary Schools and Junior Colleges.
- 2) Completed forms are to be submitted to Victoria Hall Office. Incomplete application forms will not be processed.
- 3) Successful applicants will be informed of outcome via email **within 1 month from the date of receipt of the completed application form, unless otherwise informed.**
- 4) Successful applicants will be given a letter of acceptance for 2025 and emplaced into a 4-bedded dormitory. No selection of roommate is allowed.
- 5) Subsequent years of boarding (until graduation in Secondary 4 or JC 2) will be subject to annual review.
- 6) Successful applicants (non-Singaporean/PR) are required to take up a **medical insurance policy** to cover any possible hospitalization expenses due to illness **AND** personal accidents. A copy of the policy document is to be submitted to Victoria Hall Office **within 1 month from the date of check-in.**
- 7) Check-in for successful applicants is only allowed during Hall Office operating hours.
- 8) You are to abide by all the rules and regulations of Victoria Hall upon admission.
- 9) You are to comply with any additional measures implemented to ensure overall safety of all residents.
- 10) Breach of Victoria Hall rules and regulations may result in termination of stay.
- 11) For further enquiries on hostel accommodation and hostel fees prior to submission of application, please refer to our website at <http://victoria.moe.edu.sg/contact-us/victoria-hall/>.

#### (B) PERSONAL PARTICULARS OF APPLICANT

Full Name:	_____	NRIC / PP / FIN:	_____
Gender:	M / F	Date of Birth:	_____
Country of Birth:	_____	Nationality:	_____
Contact No:	_____	Email Address:	_____
Home Country Address:	_____		
Address in Singapore:	_____		
School in 2023:	_____	Current School Level / Class:	_____

#### (C) PARTICULARS OF PARENT

Full Name:	_____	Relationship to Applicant:	Father / Mother
Home Contact No:	_____	Mobile No:	_____
Email Address:	_____	Parent(s) residing in Singapore during Period of Study:	Y / N

#### (D) PARTICULARS OF GUARDIAN RESIDING IN SINGAPORE (COMPULSORY)

Full Name:	_____	Relationship to Applicant:	_____
Contact No:	_____	Email Address:	_____
Address in Singapore:	_____		

**(E) CHARACTER REFERENCE BY FORM TEACHER OF CURRENT SCHOOL**

**\* Please provide your comments on the student's attitude, behavior and character traits.**

Full Name: \_\_\_\_\_ Contact No: \_\_\_\_\_

School Email Address: \_\_\_\_\_

**I recommend / do not recommend the applicant to stay in Victoria Hall based on the following reason(s):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(F) CONFIRMATION OF ADHERENCE TO HOSTEL RULES AND REGULATIONS**

**I am aware and agree / do not agree to adhere to all Victoria Hall rules and regulations (including any additional measures that may be implemented to ensure the overall safety of our residents).**

Applicant: \_\_\_\_\_  
Full Name Signature Date

Parent / Guardian: \_\_\_\_\_  
Full Name Signature Date

**(G) ENDORSEMENT BY PRINCIPAL OF CURRENT SCHOOL**

**I endorse / do not endorse the applicant to stay in Victoria Hall.**

Principal: \_\_\_\_\_  
Name Signature Date

\* For Victoria School applicants, endorsement is to be obtained from Vice-Principal (VS) instead.

School Stamp:

\*\*\*\*\* FOR OFFICE USE \*\*\*\*\*

**(H) APPROVAL BY HALLMASTER**

**I approve / do not approve the applicant to stay in Victoria Hall.**

Hallmaster: \_\_\_\_\_  
Low Chun Meng Hallmaster Signature Date

Accommodation to be provided: \_\_\_\_\_

Confirmation By Hall Manager: \_\_\_\_\_  
Ong Yen Peng Cindy